

Guide to IUSD Masters' Programme Application @Ain Shams University

All applicants to the IUSD Programme must submit their files through the official application portal; *"portal.iusd.asu.edu.eg*"

Kindly note; that on the application portal their exists 2 different & separate tracks of applications; ** For Applying to the **IUSD Cairo Masters' Programme**, follow the steps in pages 2 through 9.

** For Applying to the **IUSD Double Degree**, follow the steps in pages 10 through 18.



Step 1 : Create a new applicant account

a- Go to the application portal,

 Duble Degree "EP ×
 ▶ IUSD Portal - Ain-Shams

 ■ Secure | https://portal.iusd.asu.edu.eg

b- click on the lower button to create a new applicant account,



APPLICATION FOR ADMISSION TO THE MASTERS PROGRAMME MSC. INTEGRATED URBANISM AND SUSTAINABLE DESIGN AIN SHAMS UNIVERSITY, CAIRO, EGYPT

for the winter term 2018/2019



EMAIL	Contact details
Password	IUSD Ain Shams Offices Ain Shams University Faculty of Engineering 1 El-Sarayat Street
LOGIN	Egypt
Create applicant account	Tel: (+202) 24662361 calls from Sunday to Wednesday between 11:30 am to 2:00 pm CLT



Step 1 : Create a new applicant account

c- On the application creation page, you are offered 2 account options:

1- <u>create IUSD Cairo Degree account</u>

2- create IUSD Double Degree account

d- Click the first button for option 1

Create Applicant

IUSD Cairo Program

IUSD at Ain Shams University offers a Masters of Science in Integrated Urbanism and Sustainable Design from Ain Shams University (ASU) upon completion of 2 years of study in the programme (58 Credit Hour/ 120 ECTS). In addition, IUSD students enrolled at Ain Shams University for the first year are eligible to apply for available opportunities for exchange with our international partners. The exchange leads to obtaining MSc double degree from both ASU and the partner university – according to location and study period. This currently includes:

- A double master's degree in Integrated Urbanism and Sustainable Design from Ain Shams University and University of Stuttgart upon completion of 2 years of study in the program (one year in Cairo and one year in Stuttgart)
- A double master's degree in Integrated Urbanism and Sustainable Design from Ain Shams University and National Institute for Applied Sciences Strasbourg (L'INSA Strasbourg) upon completion of 2 years of study in the program (one year in Cairo and one year in Strasbourg)

Furthermore, enrolled students have the opportunity for going on One semester exchange at international universities.

For more information please visit: http://iusd.asu.edu.eg/?page_id=1406

Option 1

Click here to Apply for IUSD Cairo Program

IUSD Double Degree Program

The M.Sc. IUSD Double Degree program covers a period of four semesters and is hosted and organized by the two partner universities – University of Stuttgart and Ain Shams University, Cairo. The first and second semesters are taught in Stuttgart (September – August); Ain Shams University organizes the third and fourth semesters (September – September). Both Universities jointly supervise the master thesis in the fourth semester. The double-degree program is supported by the German Academic Exchange Service (DAAD) through the program "Development-Related Postgraduate Courses" (EPOS) by a limited number of scholarships. For more information please visit: http://iusd.asu.edu.eg/?page_id=1404

Contact details

IUSD Ain Shams Offices Ain Shams University Faculty of Engineering 1 El-Sarayat Street 11517 Abbasiya, Cairo Egypt Email: iusd@eng.asu.edu.eg Tel: (+202) 26830416 calls from Sunday to Wednesday between 11:30 am to 2:00 pm CLT номе

Option 2



Click here when you have filled

in all fields

Step 1 : Create a new applicant account

- e- Fill in your personal data
- f- choose an email account and password
- g- And Click "Register"

<u>Note:</u>

- ** The data entered on this page cannot be changed afterwards.
- ** Keep your Chosen Password safe, once chosen it cannot be reset.

Last Name *		
Gender *		
Please select		
Date of birth *		
Format: DD/MM/YYYY		
Nationality *		
Please select		
E-mail Address *		
Confirm Email *		
Password *		
Password Confirmation *		
Postal Address		
Street & number *		
Postal code/City *		
Country *		
Please select		
Telephone Number (with country	(code) *	

Personal data



Step 1 : Create a new applicant account

- h- Once your new account is registered, you will be
- directed to the log-in page of the portal.
- i- entered your registered email & chosen password,
- and log-in to continue your application.





<u>Step 2 : Fill in your Academic degrees</u>	Save your Code number	🖋 Creat Applicant	
a- Fill in the data for your Bachelor degree name, Universit	y &	Your ASU Code: 151437481836 Academic Degree (Required)	
Graduating class, Country of study).		College Degree (Required)	
b- upload a scan of your graduation certificate.		Your College Degree	
c- If you have multiple degrees, you can fill in the data of up 3 degrees and upload their certificates.	p to	University / Class (Required) Your University Country (Required)	The check mark will appear once your document is uploaded to our
Note: ** each applicants get a unique code (displayed at the top of the page), save your own code and use in your communications with the programme team. ** For the unloaded documents, you can only		Academic Degree (Required) Choose File No file chosen File Name :Trails for Call Poster-2.pdf Upload Maximum Size 2M (.pdf) & (.jpg) Only Academic Degree (2) College Degree University / Class	
upload PDF/JPG files with a max. size of 2 MB.		Country Academic Degree (2) Choose File No file chosen File Name : Upload Maximum Size 2M (.pdf) & (.jpg) Only Academic Degree (3)	



Step 3 : Upload all Required documents

a- Once you have filled in your Bachelor degree data, move on to the next page and start uploading the required documents.b- Make sure to download the appropriate application form from the provided link, fill it, sign it and upload it.

<u>Note:</u>

** upload each of your documents INDIVIDUALLY, wait until the check mark appears of before uploading the next document.

** For the uploaded documents, you can only upload PDF/JPG files with a max. size of 2 MB, except for the portfolio which has a max size of 5 MB.

** Check the following link for the full specs & formats of the uploaded documents;

https://iusd.asu.edu.eg/?page_id=1406





Step 3 : Upload all Required documents

- c- If all your documents are ready, upload all of them and then submit your application.
- d- Otherwise, click "Save" and log-in back to the portal once a the rest of your documents are prepared.

You can a	lways save	it and	continue l	ater
10u can a	Iways save	it and	continue	ater



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Step 3 : Upload all Required documents

e- Once you click submit, the system will generate a view of all the data you have entered and the documents you have submitted.

<u>Kindly save that page on your PC for future</u> <u>reference.</u>

Personal data
ASU Code :
First Name :
Last Name : "
Gender :
Date of birth :
Nationality :
E-mail Address : "
Postal Address
Street & number :
Postal code/City :
Country :
Telephone Number :
Application forms
IUSD ASU application form : Application form
Qualifications
University Transcript : Trails for Call Poster-2.pdf
Proof of Your English Proficiency : Trails for Call Poster-2.pdf
Your motivation, professional and academic experiences



General Info for Applying to the EPOS Scholarship

a- To apply for the IUSD Double Degree, you must submit 2 applications.

1- Create an application account on the ASU portal.



2- Create an application account on the USTUTT portal.

***Note: if you are applying to the EPOS scholarship Submit to the email: <u>epos@iusd.uni-Stuttgart.de</u> the following set of required documents by <u>31st Oct:</u>

DAAD application form (<u>download form</u>) Curriculum Vitae (<u>download example form</u>) Recommendation letter 1 and 2 Application form EPOS-funded Double Degree <u>EPOS download</u>

<u>Note:</u>

** Any application that does not submit in all required locations will be disqualified

** Check the following link for the full info & documents

https://iusd.asu.edu.eg/?page_id=1404



Step 1 : Create a new applicant account

puble Degree "EPI 🗙 🍽 IUSD Portal - Ain-Shams

a- Go to the application portal,

Secure | https://portal.iusd.asu.edu.eg

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Create applicant account	calls from Sunday to Wednesday between 11:30 am to 2:00 pm CLT



12

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c- On the application creation page, you are offered 2 account options:

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d- Click the first button for option 2

Create Applicant

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(i) 🔒 https://campus.uni-stuttgart.de/cusonline/webnav.ini

Step 1 : Create a new applicant account

e- Add your *Uni Stuttgart Application Number*,

the one you get when you created your account here

- f- Fill in your personal data
- g- choose an email account and password
- h- And Click "Register"

Note:

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🖋 Creat Applicant
Personal data
UNI Stuttgart Application Number *
Your code should be 11 character like 00-0000000
First Name *
Last Name *
Gender *
Please select
Date of birth *
Format: DD/MM/YYYY
Nationality *
Please select
E-mail Address *
Confirm Email *
Password *



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Stop o . Fill in your Acadamia dagnaag			
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Graduating class, Country of study).		College Degree (Required)	
b-upload a scan of your graduation certificate.		Your College Degree	
c- If you have multiple degrees, you can fill in the data of u	o to	University / Class (Required) Your University	The check mark will appear once
3 degrees and upload their certificates.		Country (Required)	your document is uploaded to our
5 acgrees and aproad men cortineates.		Your County	servers
Note: ** each applicants get a unique code (displayed at the top of the page), save your own code and use in your communications with the programme team. ** For the uploaded documents, you can only upload PDF/JPG files with a max. size of 2 MB.		Academic Degree (Required) Choose File No file chosen File Name :Trails for Call Poster-2.pdf Upload Maximum Size 2M (.pdf) & (.jpg) Only Academic Degree (2) College Degree University / Class Country Academic Degree (2) Choose File No file chosen File Name : Upload Name Size 2M (.pdf) & (.jpc) Only	
		Academic Degree (3)	



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https://iusd.asu.edu.eg/?page_id=1489

Jpload all the required data Individually	Creat Applicant Kindly While uploading Documents wait until each	ch document is individually uploaded
Click to download the	Your ASU Code : 151447373838	
application form	Application forms	The check mark will appear once
	IUSD Application Form (Required) fill electronically then sign personally & upload Download IUSD Double Application Form	your document is uploaded to our servers
	Browse No file selected. File Name : Trails for Call Poster-2.pdf Upload Maximum Size 2M (.pdf) & (.jpg) Only	
	Qualifications	
	University Transcript (Required) Browse File Name :Trails for Call Poster-2.pdf Upload Maximum Size 2M (.pdf) & (.jpg) Only	\bigotimes
	Proof of Your English Proficiency (*Required) Browse No file selected. File Name :Trails for Call Poster-2.pdf Upload Maximum Size 2M (.pdf) & (.jpg) only	\bigotimes
	Your motivation, professional and ac	ademic experiences
	Portfolio (*Required) Browse File Name :Trails for Call Poster-2.pdf Upload Maximum Size 5M (.pdf) & (.jpg) only	\bigotimes
	letter of motivation (Required) Browse No file selected. File Name :Trails for Call Poster-2.pdf Upload Maximum Size 2M (.pdf) & (.jpg) only	\bigotimes
	Scanned copy of your National Passport (Require Browse) No file selected.	ed)



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Personal data
ASU Code :
First Name :
Last Name :
Gender :
Date of birth :
Nationality :
E-mail Address :
Postal Address
Street & number :
Postal code/City : 1
Country :
Telephone Number :
Application forms
IUSD ASU application form : Application Form
Qualifications
University Transcript : Trails for Call Poster-2.pdf
Proof of Your English Proficiency : Trails for Call Poster-2.pdf
Your motivation, professional and academic experiences